DELAWARE DEPARTMENT OF JUSTICE Casual/Seasonal job opening

Opening Date: April 19, 2018 Closing Date: April 26, 2018

Casual/Seasonal Deputy Attorney General

Civil Division, New Castle County

<u>Description of Duties</u>:

This Casual/Seasonal Deputy Attorney General position is in the Civil Division, Boards and Commissions Prosecution Unit which is comprised of three Deputy Attorneys General, a Paralegal and an Administrative Assistant charged with enforcing the rules and regulations of the many boards and commissions that regulate professional conduct in Delaware. See 29 Del C. 8735. As a Civil prosecutor, you would appear in front of the Boards and Commissions to sanction or suspend or revoke the license of a professional for misconduct. The Unit is on the front lines of protecting Delawareans and enforcing our law.

Strengths should include the ability to evaluate cases, determine resolutions, and anticipate legal issues with the ability to research accurately and effectively. Must have or be able to develop a good working relationship with other Deputy Attorneys General, support staff and Court personnel. Must have the ability and determination to learn and apply the relevant laws and court rules.

Please note that Casual Seasonal employees are not provided benefits or paid leave and are paid based on number of hours worked in a given pay period. The selected applicant will work 37.5 hours per week and shall be compensated at an appropriate rate as set forth in the State of Delaware Department of Justice's Attorney Pay Plan.

<u>Internal Delaware Department of Justice Applicants:</u> Please submit an updated Resume or summary of work experience to the Director of Human Resources.

External Applicants: In order to be considered for this position, external applicants must submit Resume and the Delaware Department of Justice Application (please see link): http://attorneygeneral.delaware.gov/executive/hr/job-application/
OR external applicants can mail Resume and the Delaware Department of Justice Application to: Delaware Department of Justice, Human Resources, 820 N. French Street, 6th Floor, Wilmington, DE 19801, OR E-mail to: DOJHR@state.de.us OR Fax to: 302-577-5866. EOE.